

Diocese of Springfield, MA Office of Child and Youth Protection

Youth Outreach and Volunteer Verification

To the Applicant:

Please print your full name and home parish or the (Arch)diocese in which you received Safe Environment training and background check. The Safe Environment/Compliance Coordinator at your (Arch)diocese will need to complete the form below and provide it to the Diocese of Springfield Office of Child and Youth Protection at least 10 days prior to the event.

No individual will be permitted to participate in youth programs at the Diocese of Springfield until the completed form is received.

Name _____

Contact information _____

Home Parish and Location _____

To the Safe Environment Compliance Coordinator :

Please verify that the person named above has met the Safe Environment requirements for your diocese. This should include a background check within the past three years, Safe Environment training, and a signed Code of Conduct on file at the individual's place of work or ministry. Complete the section below and provide to the Springfield Diocese Office of Child and Youth Protection by mail to 65 Elliot St., P.O. Box 1730, Springfield, MA 01102, or by scanning and e-mailing it to p.mcmanamy@diospringfield.org.

I, _____, Safe Environment/Compliance Coordinator (SEC) for the (Arch)Diocese of _____, hereby notify the Diocese of Springfield Office of Child and Youth Protection that the adult listed above has completed a background check within the last three years and has been cleared in accordance with the policies of the (Arch)diocese of _____ and under the *Charter for the Protection of Children and Young People* as set forth by the United States Conference of Catholic Bishops. I understand that no adult will be permitted to participate in youth activities at the Diocese of Springfield unless cleared by their (Arch)diocese.

Background Check Agency _____ Year _____

Safe Environment training used _____ Date _____

SEC Signature _____ Title _____

SEC Contact Information _____ Date _____